# Managers’ Weekly Report & QA Metrics

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| Work Beginning: 24/03/2014 | Work Summary | Coordinated online meeting using Fuze software. Reviewed XML parser code. Researched into JFx threading. |
| Issues | Issues and questions raised regarding the XML parser code. Meant unable to make a proper start on the slide implementation logic. |
| Work Beginning: 31/03/2014 | Work Plan | Meet with Ankita and Max to get answers to XML parser stuff. Make final decision on using JFx 8 in conjunction with Steve. Implementation of above if necessary. JUnit testing for Image Handler. Start implementation of slide logic code |
| Issues | Meeting with Max & Ankita during holidays. |

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| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Defects opened | Number of new defects opened per week tracked | Yes – 4 |
| Defects closed | Number of defects closed per week tracked | Yes - none |
| Work items completed | Number of work items completed per week | Yes – view on Jira |
| Ratio of estimated time to actual time taken per task | Track these values weekly | Yes – View burndown charts on Jira |
| Integration test results | Report/log results of integration testing | YES – view on Jira (attached to relevant tickets) |
| Repeated fails | Log repeated fails and review daily | Yes – none |
| Thorough testing | Check to see whether units have been tested according to the “Test Strategy” documentation | NO – Action on to do. |